



KENTUCKIANS FOR THE COMMONWEALTH

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Action for Justice

Donor Officer

Kentuckians For The Commonwealth (KFTC) is hiring! We are seeking a Donor Officer to build a donor engagement program for KFTC that engages new and current donors, builds our donor base, and moves donors up the ladder of engagement in support of KFTC's vision.

Who We Are

KFTC is a grassroots organization of 12,000 members across Kentucky. We have 14 local chapters and at-large members in many counties. KFTC believes in the power of community organizing – people working together to achieve common goals. Organizing empowers us to help shape decisions affecting our lives and the larger community. It's a long-term approach that focuses on building and exercising power, especially among people affected by injustice, to improve the quality of life for all. KFTC members and staff use a range of important strategies to achieve our organizing goals, including leadership development, strategic communications, integrated voter engagement, non-violent direct action, chapter building, grassroots fundraising, and alliance building.

What You'll Do

Your job will be to build a donor program that identifies and engages new donors, stewards existing donors and moves them up the ladder of engagement, and increases KFTC's grassroots fundraising.

Your work with KFTC will include:

- Build relationships with donors through personal contact including meetings, phone calls, email, letters, publications, etc.
- Connect donors with KFTC work and KFTC members.
- Create and manage a communications plan for donors.
- Track and manage donor data.
- Move donors up the ladder of engagement.
- Guide staff in building major donor relationships.

You will report to the Communications & Development Director.

Who You Are

We're looking for someone with development experience who shares KFTC's vision for Kentucky and would like to support that vision by building our donor base. Specifically, we're seeking:

- Five years of experience with development, preferably major donor fundraising
- Understanding of grassroots community organizing and social justice issues in Kentucky
- Highly motivated and self-directed
- Organized and reliable, able to juggle multiple projects and commitments
- Excellent written and oral communications skills
- Experience and familiarity with databases preferred

What Else You Should Know

1. The position will be open until filled, with a start date as early as July 1.
2. This position is full-time and requires some travel and flexibility.
3. We are an equal opportunity employer, and we strongly encourage people of color and women to apply for open positions.
4. KFTC's salary scale starts at \$34,696 and increases with each year of relevant experience. The organization offers full family health coverage, including vision and dental insurance. Annual time-off includes 3 weeks annual paid vacation, ten paid holidays, nine paid sick days, and three paid personal days.
5. KFTC also has a compensation time policy and offers one month of paid maternity/paternity/family leave. All staff members are eligible for a month of paid sabbatical leave after five years. KFTC contributes to a pension plan after three years of employment.
6. KFTC has seven offices around Kentucky. We're accepting applications from folks across the state, and the successful candidate will work from one of these offices.
7. We expect this position to last through at least 2021.

What Now?

If this seems like you, please send a resume, cover letter, and three references (include name, email and phone number) to hr@kftc.org.